November 13, 2006

Dear Parents:

The following directives from Central Office are effective immediately.

1. Girl’s athletics will no longer be offered beginning in January.

2. Only blue folders and binders will be accepted at Cypress Fairbanks I.S.D.

3. The addition of 15 extra instructional days will be added to the school year beginning in June.

4. Children will not be admitted to the snack bar, only teachers.

5. Hall behavior- students will no longer be allowed to talk in the hall between classes.

6. All students will be required to wear school uniforms beginning in January.

Please direct any questions to the administration office at (555) 555-555.

Sincerely,

The Principal